



## **JOB VACANCY (PUBLIC)**

Rwanda Revenue Authority is seeking to recruit self-motivated, qualified persons of high integrity to fill the following position.

### **PRINCIPAL PROFESSIONAL IN CHARGE OF IT AUDIT (1 POSITION)**

#### **The position is on Professional Level**

#### **Objective:**

Principal Professional in Charge of IT Audit is responsible for directing a team of internal Information Systems (IS) audit staff to monitor the Authority's Information System security, project development and review computer fraud to ensure technology in place and system controls are adequate to meet business objectives and customer needs.

#### **Essential tasks and responsibilities:**

1. Identify, document, and analyze specific business trends, challenges and opportunities for improvement of IT policies, strategies, processes and standards for improvement.
2. Lead IT related projects, audit plans and coordinate with other teams.
3. Conduct highly complex, impactful or sensitive technical IT related operations.
4. Review of audit tests to evaluate the controls in place.
5. Identify key business risks to Information Systems, evaluate and test controls and make recommendations for improvement.

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6. Monitor application of audit procedures and methodology and general accepted auditing standards to ensure adequacy of internal controls, compliance with policies, procedures and professional best practices.
7. Identify IT audit skills gaps on time in accordance with RRA performance management system.
8. Reviews, validates both internal and external IT related audit recommendations.

### **Qualifications, Skills and Competencies:**

- ✓ A Bachelor of Science Degree in Information Technology or Computer Science.
- ✓ A minimum of two (2) years operational IT audit experience in an environment that provides exposure to sophisticated information systems audit techniques, network security, technology infrastructure, software development, project management, or a related field for which Internal Audit has a need.
- ✓ Proficient in data mining software such as IDEA and ACL.
- ✓ A team player with demonstrated innovativeness, critical thinking and analytical skills.
- ✓ Demonstrated ability to work under immense pressure, beyond stipulated hours and independently; while contributing to the success of the team.
- ✓ Demonstrated organizational and leadership skills.
- ✓ Expert knowledge of internal auditing, internal controls, risk management, and finance & accounting practices and methods.
- ✓ Understanding of concepts related to information systems audit, including security and control risks such as logical and physical access security, change management, information security, business recovery practices and network technology.

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**HOW TO APPLY:**

Interested candidates should download the “Job Application Form” from the RRA website:

[www.rra.gov.rw](http://www.rra.gov.rw).

A job application letter addressed to Commissioner General, a well-filled RRA Job Application Form, Curriculum Vitae, copy of National Identity Card, a copy of Degree and all Academic Transcripts as per required qualifications should be sent to [recruitment@rra.gov.rw](mailto:recruitment@rra.gov.rw) not later than **11/10/2021**, at **Midnight**.

Done at Kigali on 01/10/2021.

**BATAYIKA Emery**  
**Deputy Commissioner in charge of Human Resources.**

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